

**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Wednesday 14<sup>th</sup> November 2012  
2pm, Dinton Village Hall**

**Minutes**

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Richard Beattie (RB)
- iv. Cllr Bridget Wayman (BW)
  
- iv. Tom Gardner, Senior Engineer (TG)
- v. Catherine Purves, Clerk for Wilton Town Council (CP)
- vi. Tony Phillips, Fovant Parish Councillor (AP)
- vii. Richard Salter, Mere NPT (RS)
- viii. Charles Smith, Dinton Parish Councillor (CS)
- ix. Chris Clark, Local Roads Manager (CC)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Teresa Taylor, Wilton Parish Councillor (TT)
- xii. Ashley Truluck, Broad Chalke Community Plan (AT)
- xiii. Roger Little, West Tisbury Parish Councillor (RL)
- xiv. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- xv. Clive Upton, Dinton resident (CU)
- xvi. Tracy Myers, Highways Technician (TM)
- xvi. Steve Harris, Community Area Manager (SH)

Apologies received from: Graham Ewer (Swallowcliffe Parish Councillor), Tony Peel (Tollard Royal Parish Councillor), Patrick Boyles (Chilmark Parish Councillor), Rachel Ashton-Brown (Wilton Resident), Spencer Drinkwater (Principal Transport Planner)

2. Minutes from meeting on 18<sup>th</sup> September 2012

Agreed to remove the following line from page 5 – ‘AD summarised that the request from this meeting is that headlight signs are put on at either end.’

TG advised that he has written to Department of Transport, providing photographs and a description. Hoping for a response before Christmas.

3. Budget update

TG reported there is £11,000 left in the budget (uncommitted) to spend by end of March 2013.

4. Update on agreed actions from meeting on 18<sup>th</sup> September 2012

(Some updates had already been provided in written form; verbal updates are written in *italics* in the table below):

Issue	Action	By whom?	Update
Clearing of road drain outside school in Hindon	Check whether this has been done	DB	<i>TM advised this has now been cleared.</i>
Safety for pedestrians crossing in Mere	Request update from Parish Council	SH	Parish Council will discuss this at next meeting and report back to CATG
DoT consultation on quiet rural roads speed limit	Send link to CATG attendees	SH	Done
A30 in Fovant	Request that Dave Thomas meets with Parish Council to discuss speed limit changes	TG	TG to meet with Parish Council in new year to discuss junction realignment and pedestrian safety scheme. <i>Will delay until 30mph limit is introduced.</i> <b>ACTION – TG to enquire why planned ‘pinch point’ is only in one direction</b>
Wilton Market Place	Request that Area Board confirms spending £500 on ducting checks	SH	Done – Area Board approved funding on 17.10.2012 <i>TG advised work has been ordered, will probably take place in new year.</i>
Water Street in Mere, weight limit signage	Send details of proposal to GJ in order for the Parish Council to liaise with Yapps	TG	GJ has advised that Yapps Trustees will not agree to sign being put up – to be discussed at meeting <i>TG advised pavement is too narrow for sign.</i> <b>ACTION – BW to speak to Yapps.</b>
Vehicles striking roof of Fern Cottage in Barford St Martin	Send details of scheme to BW, Parish Council and householder asking how much parties would be willing to contribute to any scheme	TG/SH	<i>SS advised that Parish Council not willing to contribute. Group agreed to close case.</i>
A303/B3089 Junction	Determine who manages vegetation and arrange	DB	<i>TM advised that whole area now being cut back. The</i>

(Willoughby Hedge)	for it to be cut.		<i>Owners of the land (the garage) have agreed to this.</i> <b>ACTION – CC to speak to owners about regular maintenance.</b>
The Lynch junction with Pettridge Lane, Mere	Refer back to the Parish Council, request that they negotiate with owner to remove hedge now that fence has been put in	TG/SH	SH has liaised with Parish Council, who will speak to owner and report back
Headlight sign for tunnel between Tisbury-Hindon, Stops Hill	Look into national legislation requirements for headlight signs	TG	TG has applied to the Secretary of State for a 'use headlights in tunnel' sign at Hindon tunnel
A303 near Chetcombe Farm, Mere	Provide contact details at the Highways Agency to Martyn Day	SH	Done - Highways Agency undertook safety study which was completed in Feb 2010. Various measures agreed but this does not include 'no u-turn' sign. Due for implementation in 2013/14 depending on funding. <i>RS advised there was a recent accident as a result of a u-turning vehicle.</i> <b>ACTION – SH to clarify with Highways Agency why there is a current gap in the centre barrier and request full details of future improvements.</b>
Tollard Royal, B3081 at GR 917184	Request that Parish Council negotiate with landowner in first instance to lower hedge	SH	Parish Council agreed to negotiate with landowner and will report back – landowner has agreed to cut back within next 6 months.
A30, Shaftesbury Road, Wilton	Negotiate with tenant of field on behalf of Wilton Town Council to request R.O.W. be changed to run along the hedge	CP	<i>CP advised she has written to Wilton estate, they and tenant are happy for footpath to be re-aligned. Legal costs likely to be at least £1,500.</i> <b>ACTION – BW to raise with Burcombe PC.</b>
	Look at enhanced gateway options into Wilton	TG	Gateway will be renewed as part of A30 route study including 30mph carriageway roundel <i>TG advised implementations due by end of financial year</i>

	Add road onto community SID list	SH	<p>Road has been added, community SID list currently being assessed by Traffic and Network Management team</p> <p><i>CS advised community SID has now been deployed for a couple of weeks in Wilton. Volunteers needed.</i></p> <p><i>CC advised that Graeme Hay is looking to revise scheme for SID deployment.</i></p> <p><i>RS suggested community safety officers could potentially assist.</i></p> <p><b>ACTION – SH to send current community SID list to CS.</b></p> <p><b>ACTION – CS to send details for volunteers to SH, to be advertised on community blogsite.</b></p>
Tuckingmill Bollards, West Tisbury	Meet with local residents on site to discuss future options	TG	<p>TG to meet with residents in new year</p> <p><i>RL advised he would be happy to meet with TG in the new year.</i></p>
Parking on pavement, A30 Ludwell	Visit and discuss situation with pub landlord in first instance	SH	<p>Pub landlord has advised that residents are welcome to use pub car park</p> <p><b>ACTION – AD to feedback to Parish Council.</b></p>
White lines outside community shop in East Knoyle	Clarify exactly where lines are required	SH	<p>Pictures taken. Parish Council also requesting new yellow lines, have advised them of process</p> <p><i>CC advised white lining team will be visiting at end of November for 2 weeks.</i></p> <p><i>Backlog of lines to do.</i></p> <p><i>The group proposed committing up to £4,000 towards re-painting existing white lines in the community areas.</i></p> <p><b>ACTION – SH to request Area Board approves up to £4,000 to be spent on re-painting existing white</b></p>

			<p>lines.  <b>ACTION – CC to send list of current planned works to SH.</b>  <b>ACTION – SH to contact all Parish Councils in order for them to make requests.</b></p>
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5. Review of schemes in the Mere, Tisbury and Wilton Community Areas

Updates provided on ‘Schemes Log Sheet’ under ‘Current issues and schemes’ tab.

6. New issues for consideration

LOCATION	ISSUE	ACTION
Broad Chalke, opposite bus shelter and Church	New layby and bus stop	<p>AT explained scheme. Over 300 local people have signed up their support.            Group agreed to propose a topographical survey is carried out.  <b>ACTION - SH to request Area Board approves £1,500 to be spent on topographical survey.</b>  <b>ACTION – AT to confirm contribution from local community.</b>  <b>ACTION – TG to then order survey.</b></p>
Fovant, Dean Lane	Recent crash with two vehicles colliding head on.	<p>AP explained issue, felt that more signs were needed. AD suggested waiting for the accident report.  <b>ACTION – TG to check with Mark Stansby and Steve Pike whether recommendations already considered in A30 route study.</b></p>
Fovant, On road from Fovant to Fifield Bavant	Improved safety warnings for the steep hill up the down.	<p>TM advised that there were no actual potholes in the road but the verge was affected by water.  <b>ACTION – TG to check the accident record database.</b></p>
Swallowcliffe, A30, in area of Red House Farm and Old Post Office	<p>Request for the installation of “Tractor Crossing” Signs, backed by road surface markings “Slow.”            Increasing the size of the existing bend warning signs.</p>	<p>Will now be considered as part of the current A30 route study.</p>
Donhead St Mary, Coronation	Dropped kerb and street signs	<p>Already discussed, details in Schemes Log Sheet.</p>

Drive		
Barford St Martin, Shaftesbury Road	Pedestrian island/refuge on the Shaftesbury Road, outside a property called The Cleaves, and opposite the bus stop.	TG advised that there would not be enough room for a refuge. SS explained that this is a safety issue, highlighted on previous schemes consideration list. Group proposed to carry out a pedestrian crossing assessment, approximately £800 cost. Parish Council to carry out their own assessment first to see if this is warranted. <b>ACTION – Parish Council to provide their own assessment of numbers in need of the crossing and report back to CATG.</b>
Tisbury, The Avenue	Cars parking in the vicinity of the bus stop - want to request 'bus stop' markings	Will be added to planned double yellow line implementation along the Avenue.
Bowerchalke, bus shelter	New bus shelter (with associated installation costs).	Have concerns over safety issues with re-locating bus stop, will return to a future CATG.
Stratford Tony, C12 Stratford Tony Road	Road surface and drain issues	Issue passed onto Southern Wiltshire Area Board.
Hindon	Changing location of existing 30mph signs	TG advised the location of the signs is linked to where speed limit changes. This will be picked up during the c class/unclassified road review starting in 2013/14.
Route 25	Bus timetable	CU advised no printed bus timetable is available at stops and not included in the electronic updates. <b>ACTION – TG to make enquiries.</b>
East Knoyle	Small footpath from turnpike up to crossing into village	BW explained that path currently ends and residents would like to see it extended. <b>ACTION – BW to make further enquiries</b>
East Knoyle	30 mph speed limit for whole village	Will get picked up in the c class/unclassified road review starting in 2013/14.
Teffont, Western approach on B3089	Solid white line down centre of road	BW explained that there had been a recent accident due to overtaking at this section. <b>ACTION – TG to investigate further</b>

7. AOB

SS reported that the pot holes in Duck Lane that had been raised during last meeting had now been filled in.

JG raised concern from Sutton Mandeville re. hedge trimming.

**ACTION – TM to discuss with parish steward.**

AP requested that 20mph zones be added to next agenda with an update on rural areas.

**ACTION – SH to add 20mph zones to next agenda.**

JG explained that Tollard Royal Parish Council had written to TG to thank him for all his hard work. JG wanted to credit TG for this, the letter was very complementary to him and the team.

Update provided from Martyn Day, Tisbury NPT, on mud on roads in West Tisbury area.

RS advised that it is an illegal offence to leave mud on the roads and this is enforceable.

CC advised that there is ongoing communication with a lot of farmers who are co-operating, issues with one or two. CC is continuing to liaise with Martyn Day on this.

**ACTION – RS to forward details of offence and how it is enforced.**

8. Date of Next Meeting – To be confirmed